

Governing Body – No. 123.

Ysgol Gynradd Llanddarog.  
Ysgol yr Eglwys yng Nghymru



**Annual Report to Parents.  
2016 - 2017.**

The full list of Governors is as follows :-

NAME.	STATUS.
Ms. V.Thomas.	Foundation.
Cllr. Ann Davies	L.E.A.
Mrs. M. Rees	L.E.A.
Cllr. T. Jones.	Minor Authority.
Ms. E. Miles.	Parent.
Mr. R. Seymour	Parent.
Mrs. V. Jeremy.	Parent.
Mr. M. Griffiths.	Co-opted. (Chair)
Mrs. M. Jones.	Headteacher.
Mrs. C. Jones.	Teacher.
Rev. B. Witt.	Foundation
Mrs.E. James.	Bishop's Visitor.

Clerk to the Governors:-

Director - Department of Education and Children,  
Building 2,

Telephone:- (01267) 246500.

St. David's Park,  
Jobs Well Road,  
Carmarthen.

SA31 3HB.

The Parent Governors have been appointed for a period of four years. When vacancies arise, or at the end of the term of service, parents of pupils attending the school at which a vacancy occurs are invited to submit nominations and if more than the required number of nominations are received, an election is held.  
(Both parents are eligible to vote in an election.)

In July 2017 there were 104 pupils on roll with 11 leaving - 11 to attend Ysgol Maes y Gwendraeth. 14 pupils have been accepted for the 2017-2018 intake.

**Staffing and Organisation:**

At the moment we employ 4.7 teachers. Three classroom assistants work in the Foundation Phase and another is employed through an Additional Learning Needs grant. The employment of one classroom assistant came to an end due to the end of another Additional Learning Needs grant.

<b>Head teacher:</b>	Mrs. Meinir Jones
<b>Year 5 and 6:</b> (26 pupils)	Mr. Iwan Price
<b>Year 3 and 4:</b> (24 pupils)	Mrs. Marian Evans
<b>The Foundation Phase:</b> (47 pupils)	Mrs. Meinir Jones Ms. Katie Williams Mrs. Catrin Jones (0.7)
<b>Support staff / Lunchtime Supervisors:</b>	Ms. Catherine Beynon Mrs. Gwenllian Evans Mrs. Cherie Davies Mrs. Miriam James
<b>Administrative officer and Secretary:</b>	Mrs. Amanda Rumble
<b>Caretaker and School Cleaner:</b>	Mrs. Sylvia Bean
<b>Cook:</b>	Mrs. Fiona Gibbard
<b>Kitchen Assisstant and Dinner Clark:</b>	Mrs. Vicky Davies

<b>Peripatetic music teachers:</b>	Mrs. Gayle Davies - Flute and Clarinet Mrs. Elaine Robins - Guitar Mr. Gethin Sanders - Trumpet Mr. Norman Roberts - Violin
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Music provision has been secured so that every child in years 4, 5 and 6 who would like instrumental lessons can get the opportunity for a reasonable charge. At the moment there are 29 pupils receiving lessons (September 2017). Due to the fact that the school has entered into a service level agreement for music, parents have to commit to pay for music lessons for the whole year. Ms. Jenny Thomas, gives Violin lessons, Mrs. Gayle Davies gives Flute and Clarinet lessons, Mrs. Elaine Robins gives Guitar lessons and Mr. Gethin Sanders gives Trumpet lessons. Mrs. Marian Evans gives Recorder lessons to Year 4, 5 and 6.

### **Annual Parents Meeting 2016:**

The meeting was held on Monday, October 3rd, 6 parents were present. This number wasn't sufficient to make a resolution Quorum.

### **Attendance and Punctuality 2016-17:**

	% attendance	% authorised absences	% unauthorised absences
Nursery and Reception	95.07%	4.65%	0.28%
Year 1 and 2	95.69%	4.03%	0.27%
Year 3 and 4	96.55%	3.34%	0.12%
Year 5 and 6	97.47%	2.53%	0.00%
School	96.22%	3.62%	0.17%

Certificates were presented to pupils to congratulate excellent attendance during the year. Pupils who reached the school's target of 96% and above received a certificate. 59 certificates were given out. Punctuality is good on the whole.

During the year parents were reminded to notify the school on the first day of absence in order for the school to use the correct codes on the register. I would like to thank parents for their co-operation on this matter.

### **School Closure:**

The school wasn't closed due to inclement weather or industrial action during the year.

### **Exclusions:**

No pupils were excluded during the year.

### **Additional Learning Needs:**

The County's Additional Learning Needs policy is followed in accordance with the statutory Code of Practice. The Head is the school ALENCO. Mrs. Vicky Jeremy is the Governor responsible for Additional Learning Needs and she acts as a link between the school and the Governors. In accordance with the school policy attention is given to pupils who need support within the classroom, individually or in target groups.

Our Educational Psychologist at present is Mrs. Marilyn ap Steffan.

### **Accessibility Plan:**

The school has an appropriate accessibility plan and any changes in the delivery of the curriculum are made if needed.

### **Prospectus:**

The school has a prospectus which is regularly reviewed. Parents are informed of any changes and copies are available at the school. A copy can be seen on the school's website.

### **Language Category:**

Welsh is the official language of the school and all the activities and services of the school are conducted through the medium of Welsh. Welsh is the main medium of communication as regards to the life and work of both the Foundation Phase and Junior Departments, English being introduced when the pupils are transferred to the Junior Department.

Ysgol Llanddarog is a Welsh-Medium Primary School.

### **Reviewing school policies:**

All the school policies are current and are regularly reviewed. All statutory policies are reviewed annually by the governing body.

### **Documents to be presented to the Governing Body:**

- School Development Plan 2017-20
- Self Evaluation Document Autumn 2017

### **Curriculum and Assessment:**

All teaching staff and support staff are to be congratulated on the quality of the provision provided to Ysgol Llanddarog pupils. They all work conscientiously in order to provide the very best for all pupils.

During 2016-2017 the school received a core visit by Erw focusing on Self Evaluation and a second visit by Erw which focused on Teaching and Learning and Book Scrutiny. An internal Audit was undertaken during the Autumn Term, 2016 and a Safeguarding Inseption was held during the Summer Term, 2017.

Target Setting Evenings are held during the Autumn Term and this year for the first time a target review evening was held to review targets for all pupils during the beginning of the Spring term and parents received a written report at the end of the Summer Term.

### **School Development Plan 2017 – 2020:**

The school development plan is a working document which targets National and County priorities and self-evaluation plans within the school. The targets are reviewed regularly. The action plan, based on the recommendations given by the Estyn Inspection and the Church in Wales Inspection are integrated into the school development plan.

### **Main priorities 2016/17:**

#### **Standards**

- Analyse Data from 'Ffynnon' 2016 in order to create an understanding of how well our pupils are performing in comparison to other schools within our family, the Local Authority and within Wales.
- Analyse the National Test data for 2016 in order to place pupils in appropriate Target Groups.
- Continue to raise standards in writing and numeracy across the school.

#### **Provision**

- Build on aspects of Teaching and Learning in order to create excellence.
- Continue to develop individual profiles for Reception age pupils.
- Renew the school's Fair trade status.
- Develop e-safety within the school.
- Develop the school's Healthy Eating programme.
- Build a Garden of Prayer.

#### **Leadership**

- Continue to develop pupil centred learning plans.
- Develop the role and responsibilities of new Governors.
- Develop a strategic plan for digital competence.

## **Main priorities 2017/18:**

### **Standards**

- Analyse Data from 'Ffynnon' 2017 in order to create an understanding of how well our pupils are performing in comparison to other schools within our family, the Local Authority and within Wales.
- Analyse the National Test data for 2017 in order to place pupils in appropriate Target Groups.
- Maintain the standards in writing and numeracy across the school especially the highest outcomes / levels.

### **Provision**

- Strengthen the scientific provision within the school.
- Prepare for significant changes in the Curriculum with the development of Successful Futures.
- Revise the Church provision in light of the new Curriculum.
- Gain the Bronze award in the Language Charter.
- Develop the role of the Digital Leaders.

### **Leadership**

- Develop the Governors roles and responsibilities whilst self evaluating the school.
- Transform the skill Leaders roles in light of the Donaldson Report.
- Implement changes in light of the new Estyn Inspection Framework.

All members of staff attend staff meetings and several courses arranged centrally as part of the County's INSET scheme were attended.

All staff have received training on ICT and Teaching and Learning and the Head attended training for Safer Recruitment and Safeguarding. All members of staff have received First Aid training.

As a member of the Cwm Gwendraeth Schools family all funding from the School Improvement Grant is transferred to Ysgol Maes y Gwendraeth. A 'family' of schools for Cwm Gwendraeth has been created. The 'family' has to create an Action Plan and present it to the Cwm Gwendraeth Family Committee for approval to ensure finance to implement the School Improvement Grant.

Our priority this year is preparation for the new curriculum, improve the scientific provision across the keystages, developing the self evaluation process in light of changes to the Estyn Inspection Framework and develop the Language Charter, which respond to the County and National priorities.

### **Inspection by Estyn:**

Following the inspection in February 2013 an Action Plan was prepared in response to the recommendations. We received a second visit by Estyn at the beginning of the Summer term 2014. All recommendations were fully addressed except for the buildings shortcomings.

Following Estyn's second visit a thorough inspection of fire safety was carried out and work was carried out to ensure that the system met the inspection recommendations. This was paid for out of the school budget. A new Fire Alarm system has recently been fitted within the school which incorporates all the school buildings.

### **Section 50 Inspection by the Church in Wales:**

Following the Church Inspection an action plan was prepared in response to the recommendations made by the Inspector. The plan is being implemented and is an integral part of the latest school development plan.

### **Land and Buildings:**

A constant eye is kept on the land and buildings and any necessary repairs are made if they are within our budget. Unfortunately parts of the main building are in an unsatisfactory state, but we have to consider the fact that the school is over 160 years old.

- A Prayer Garden has been built.
- Games / activities were painted on the school yard.
- Wood chip has been laid in part of the Foundation Phase play area.
- A C-touch screen was purchased for Year 3 and 4.
- A C-touch screen was purchased for the Foundation Phase.
- A group of Parents helped to clean the school yard and gutters.
- An extensive electrical upgrade has been completed during the Summer holidays, 2017 which incorporates a new fire alarm and intruder alarm.

We intend to:-

- Purchase a new door for the Foundation Phase.
- Paint the toilets of the Foundation Phase cabin.
- Repair the fence around the school field.

### **Provision of Toilet Facilities:**

We have one set of toilets situated in the main building for use by the Foundation Phase pupils and Key Stage 2 pupils. A disabled toilet is situated in the Foundation Phase cabin as well as another set of toilets for use by the Foundation phase pupils. We have one set of toilets in the canteen block which allows the Breakfast Club and 'Clwb Gofal' club to be independent from the main school. Soap, paper towels or hand dryers are supplied in all toilets. The toilets are cleaned daily under the Local Authority Service Level Agreement Contract.

### **Health and Safety:**

A fire drill is held every term. The fire equipment is examined regularly. Training has been given to the 'Clwb Gofal Staff' and the Breakfast Club Staff on the school's fire drill.

All electrical equipment in the school was tested during the year. The gas boiler is examined regularly. The school's water supply is tested regularly.

### **School Council:**

Since being established the School Council has gone from strength to strength by contributing regularly to school life. Regular meetings are held and by selling fruit to the pupils every day the Council has raised money to buy extra resources and to fund the school's Positive Behaviour policy.

Elections for new members to the Council are held during the last week of the Summer term with Year 6 taking responsibility for running the election.

Resources for the Foundation Phase	£121.00
Monthly prizes	£60.00
Easter Resources	£13.05
Flowers for the garden	£50.96
Roald Dahl Books	£100.03
Reading Rugs	£29.60

Gazebo	£30.00
Summer Fair – Raffle Prize	£17.80
Fruit for School Sports	£89.89
'Urdd' Resources	£21.00
'Urdd' Resources	£20.94

### **Eco School:**

The school has received the Platinum Award.

They have continued to develop the school as an Eco School by organising a variety of activities e.g. gardening club.

Pupils have been busy planting vegetables in the school garden, building a bug hotel and enhancing the school environment.

Two members of the Governing Body have been elected on to the Eco Committee (Mr. Mark Griffiths and Mr. Robert Seymour). An Eco Newsletter was distributed to parents and the community via the school website. The Eco Committee has reported back to the governing body on a termly basis.

### **Carmarthenshire Healthy Schools Project:**

The school has achieved the fifth level successfully. We are currently running a campaign to ensure that packed lunches are healthy which includes a healthy drink e.g. water and milk. A Health and Fitness Evening was held for Parents. Year 1-6 took part in the 'Daily Mile Challenge' and the Foundation Phase held a Balance Bike display during the Summer Term.

### **Supervised Toothbrushing Programme:**

Pupils in the Foundation Phase brush their teeth every day in school in order to improve dental health.

We have received the Gold award for tooth brushing.

### **Clwb Gofal:**

The after school 'Clwb Gofal', under the leadership of Ms. Kelly Evans, is run on three nights during the week from 3.30 p.m. to 6.00 p.m. on Monday, Tuesday and Thursday.

It has developed to be a valuable resource for parents.

### **Free School Breakfasts Initiative:**

The breakfast club is very popular with at times 49 pupils attending. 85 pupils have registered.

### **Re-Cycling:**

The school now collects and re-cycles all its waste paper, cardboard, milk cartons, waste fruit, stamps, envelopes, ink cartridges, mobile phones etc.

Key Stage 2 pupils collected litter around the village on several occasions.

### **Fair Trade School:**

Fair trade products were sold during the year. The Eco-Council donated a prize towards the school's Christmas Fair and Summer Fair.

### **Sports:**

The pupils have taken part in several sports – athletics, hockey, cricket, cross country, swimming, rugby, football and netball.

## **ACTIVITIES TO ENHANCE AND SUPPORT THE CURRICULUM:**

- Peripatetic teachers musical tour
- Scholastic Book Fair
- Macmillan Coffee Morning
- Visit – Techniquest
- Visit – Caerphilli Castle
- Visit - Llancaiach Fawr
- Visit – Botanical Garden
- Visit – Pizza Express
- Maths Challenge
- Techniquest Show
- ‘Heini’ Show
- Art Session – Rhys Padarn
- Marco’s Birthday Party
- Pantomime by Mega
- Cyw’s Christmas show
- In Character – The Bishop William Morgan
- In Charcater – Roald Dahl
- In Character – Hedd Wyn
- In Character – Henry Tudor
- Area Eisteddfod
- County Eisteddfod
- Mad Science Course
- Technocamp Coding Course
- Book Quiz
- ‘Dim Clem’ Quiz – 2nd in County
- Welsh Music Day
- Children’s corner – Llanddarog show
- Concert for the elderly – Neuadd Fach, Porthyrhyd
- Year 5 and 6 - Llangrannog
- Community Service – Church
- Foundation Phase Feast
- Tudir Feast
- Health and Fitness Evening
- Cookery Session with Lisa Fearne
- Castle Banquet
- ‘Santes Dwywen’ Disco
- Year 5 First Aid Course
- Year 6 Cycling Course
- Book Day
- Visit - Bowling
- St. David’s Day ‘Eisteddfod’
- Visit – St Twrog Church
- Proms
- Year 6 Pilgrimage to St Davids
- Visits to secondary school
- Year 5 and 6 ‘Growing up’
- School Council Election
- Leavers Service for Year 6 – Church
- Official Opening of Paryer Garden

## **SPORTING ACTIVITIES:**

- Urdd Netball Tournament
- Urdd Swimming Gala
- Urdd National Swimming Gala
- Multi Skills Session – Year 1 and 2
- Multi Skills Session – Year 3 and 4
- Daily Mile Challenge – Year 1 - 6
- Bronze Ambassador Training
- Netball Training
- Rugby Training
- Football Training
- Urdd Rugby Tournament
- County Cross Country Competition
- Dyfed Cross Country Competition
- Athletics Training Sessions
- Hockey Training Sessions
- School sports
- Year 6 Cycling Course
- Foundation Phase Balance Bike Course

## **VISITORS TO THE SCHOOL:**

- Dylan Evans (System Leader)
- Canon Bryan Witt (Parish Vicar)
- Terry Jones
- Mark Griffiths
- School Nurse
- P.C. Huw Freeman
- Speech Therapy Team
- Educational Psychologist
- Marc Griffiths – Stiwdio Bocs
- Vilna Thomas
- Myfanwy Rees
- Jean Voyle-Williams
- Governors
- Elinor Harries
- Hertel Company
- Darren Conway



- Aled Maskell
- Dental Nurse

**Community links:**

The school has developed close links with a large number of local organisations. The school held it's Christmas concert and St Davids Day Eisteddfod at the Village Hall. A St Davids Day celebration was held at Neuadd Fach, Porthyrhyd. The school took part in the Community service held at St Twrog's church. The school was responsible this year again for the children's section at the Llanddarog show.

The police visited the school on a termly basis implementing an educational programme.

**Good Causes:**

The pupils raised money for various charities:

Macmillan Coffee morning	£470
The Royal Welsh Show	£107
Children In Need	£300
The Talking Paper for the Blind	£50
Christian Aid	£81

**School Fund:**

The total of the School fund at present is £2200

**The following gifts were received:**

£25 – Community Council

£1000 – Proceeds of the Church Barbeque towards the Prayer Garden

£500 - Peter and Margaret Rees towards the Prayer Garden

£216 – Bag2school

£25 – Porthyrhyd Pensioners

£129 – Bag2school

£100 – Parent

£500 – Mr Owen Evans

£150 – St Twrog's Church – Bus for the Pilgrimage

£250 – St Twrog's church - Rent

£100 – Llanddarog Show committee

£250 – Bobby Trust

£30 – Tinopolis

Running Vests and Football/ Rugby Kit – Mr and Mrs Best

**Governor travel and subsistence:**

There were no expenses claimed.

## Summary school's financial position for 2016/17.

	£
312,465	Net Expenditure 2016/17
-313,419	Formula Funding Allocation 2016/17
<u>4,204</u>	Deficit Carried Forward from 2015/16
<u>3,250</u>	Deficit Carried Forward to 2017/18

### **Recent Changes / Additions to School Prospectus made during 2016-17:**

#### **Dinner money**

The cost of dinner has risen to £2.50 per day.

#### **School Ties**

The cost of a school tie has risen to £3.00

#### **Governing Body**

All changes to the Governing Body have been conveyed to Parents by letter.

#### **Governor in charge of Safeguarding**

The designated Governor with responsibility for child protection is the Chair of Governors (Mr. Mark Griffiths).

#### **New Governors**

Mr Mark Griffiths was elected as the Chairperson for a period of two years and Mrs Myfanwy Rees was elected as Vice Chairperson. Mrs Eluned James was elected as the Bishop's Visitor on the the Governing Body and Councillor Ann Davies to represent the Local Education Authority. Thank you to Prof. Tudur Hallam for his service.

#### **Safeguarding**

The school's Child Protection Policy is based on national guidelines.

The person with the responsibility for child protection within the school is the Head teacher, Meinir Jones or in her absence, Mrs. Marian Evans.

The designated Governor with responsibility for child protection is the Chair of Governors (Mr. Mark Griffiths).

#### **Looked After Children**

The person responsible for promoting the educational achievement of looked after children is the Head teacher.

#### **Cymdeithas Cyfeillion:**

We must once again emphasise our appreciation to the members of Cymdeithas Cyfeillion Ysgol Llandddarog and the local residents. Without their support the general education of the children would not be enriched to such an extent by resources and visits.

Meinir Jones  
14/09/17